

# FORM NO. INC-12

[Pursuant to section 8(1) & 8(5) of the Companies Act, 2013 and Rule 19 & 20 of the Companies (Incorporation) Rules, 2014]



Application for Grant of License under Section 8

FormLanguage ☒ English ☐ Hindi

Refer the instruction kit for filing the form

1. \* Application For

☐ Grant of license to a new Company (Part A)

☐ Grant of license to an existing Company (Part B)

## Part A : Grant of license to a new company

2. (a) \* Name of the Applicant

(b) \* Address

(c) \* Occupation Type

☐ Self-Employed

☐ Professional

☐ Homemaker

☐ Student

☐ Servicemen

Area of Occupation

(d) \* Phone (with STD/ISD)

—

(e) Fax

(f) \* e-mail ID

3. \* Indicate Registrar of companies (ROC) reference number for name approval (Service Request Number (SRN) of Form INC-1 )

Pre-Fill

4. (a) Name of the Company

(b) Company is

(c) Type of Company

(d) Category

(e) Sub Category

(f) \* Whether the company will

☐ Have share capital

☐ Not have share capital

5 \* I. Proposed authorized capital

II. Proposed maximum number of members

Proposed maximum number of members excluding proposed employees

6.\*a. Main division of industrial activity of the proposed company

Description of the main division

\* b. Brief description of the work, if any already done or proposed to be done in pursuance of section 8

\* c. Grounds on which application is made

7. \*Enter the number of proposed promoters (first subscribers to MOA)

Particulars of promoters (first subscribers to the MOA)

(Specify information of two promoters in case the proposed company is a private company or seven promoters in case the proposed company is a public company)

I. \* Category

\* Director Identification Number (DIN) or Income-tax Permanent Account Number (Income-tax PAN) or passport number or Corporate Identity Number (CIN) or foreign company registration number (FCRN) or any other registration number

Pre-fill

\* Name

Name of the authorized representative

II. \* Category

\* Director Identification Number (DIN) or Income-tax Permanent Account Number (Income-tax PAN) or passport number or Corporate Identity Number (CIN) or foreign company registration number (FCRN) or any other registration number

Pre-fill

\* Name

Name of the authorized representative

8. \*Enter the number of proposed directors

(Specify information of two directors in case the proposed company is a private company or three directors in case the proposed company is a public company)

Particulars of the proposed directors

I. \* Proposed Designation

\* Director Identification Number (DIN)

Name of the person

Name of the company or institution whose nominee the appointee will be (Only in case of nominee director)

II. \* Proposed Designation

\* Director Identification Number (DIN)

Name of the person

Name of the company or institution whose nominee the appointee will be (Only in case of nominee director)

9. \* Enter the number of key managerial personnel   
(Specify information of up to four key managerial persons)

Particulars of the key managerial personnel

I. \* Proposed Designation

\* Director Identification Number (DIN) or Income-tax permanent account number(PAN)

Name of the person

Membership number (in case of company secretary)

II. \* Proposed Designation

\* Director Identification Number (DIN) or Income-tax permanent account number(PAN)

Name of the person

Membership number (in case of company secretary)

10\* (a) Whether the Articles will be entrenched ☐ Yes ☐ No  
(If yes, entrenched Articles should be annexed thereto)

(b) Number of Articles to which provisions of entrenchment shall be applicable

Details of Articles to which provisions of entrenchment shall be applicable

| Sr No                | Article Number       | Content              |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

**Part B : Grant of license to an existing company**

11\* (a) Corporate identity Number (CIN)

Pre-Fill

(b) Global location number (GLN) of Company

12. (a) Name of the Company

(b) Address of the company

(c) email ID of the company

13. (a) Company is

(b) Category

(c) Sub Category

(d) Whether the company is having share capital ☐ Yes ☐ No

14 I . Authorized capital of the company

II. Maximum number of members

Maximum number of members excluding present and past employees

15. a. Main division of industrial activity of the company

Description of the main division of industrial activity of the company

b. \* Brief description of the work, if any already done or proposed to be done in pursuance of section 8

c. \* Grounds on which application is made

16. \* Enter the number of directors

(Specify information of two directors in case the company is a private company or three directors in case the company is a public company)

Particulars of the directors

I. \* Designation

\* Director Identification Number (DIN)

Pre-fill

Name of the person

Name of the company or institution  
whose nominee the appointee will be  
(Only in case of nominee director)

II. \* Designation

\* Director Identification Number (DIN)

Pre-fill

Name of the person

Name of the company or institution  
whose nominee the appointee will be  
(Only in case of nominee director)

17. \* Enter the number of key managerial personnel

(Specify information of up to four key managerial persons)  
Particulars of the key managerial personnel

I. \* Designation

\* Director Identification Number (DIN) or  
Income-tax Permanent Account Number(PAN)

Pre-fill

Name of the person

Membership number (in case of company secretary)

II. \* Designation

\* Director Identification Number (DIN) or  
Income-tax Permanent Account Number(PAN)

Pre-fill

Name of the person

Membership number (in case of company secretary)

\*18. a) Whether the Articles are entrenched ☐ Yes ☐ No

(If yes, entrenched Articles should be annexed thereto)

b) Number of Articles to which provisions of entrenchment shall be applicable

Details of Articles to which provisions of entrenchment shall be applicable

| Sr No | Article Number | Content |
|-------|----------------|---------|
|       |                |         |

**Attachment(s)**

## List of attachments

- 1.\* Draft Memorandum of association as per Form no. INC-13
- 2.\* Draft Articles of Association
- 3.\* Declaration as per Form No. INC-14
- 4.\* Declaration as per Form No. INC-15
- 5.\* Estimated income and expenditure for next three years
6. Approval/concurrence/NOC of the concerned authority/sectoral regulator, department or Ministry of the Central or State Government(s)
- 8.Copy of resolution passed in general meeting and board meeting
- 9.Last one/two year's financial statement(s), board's report(s) and Audit report(s)
- 10.Assets and liabilities statements with their values as per applicable rule

- 14.Optional attachment, if any

**Declaration**

- I\*
- ☐ A person named in the articles as a  of the company
- ☐ have been authorized by the Board of Directors of the Company vide resolution number  dated  declare that all the requirements of Companies Act, 2013 and the Rules thereto made thereunder in respect of the subject matter of this form have been complied with.
- ☐ I am also authorized by other proposed promoters and first subscribers to the Memorandum of Association and Articles of Association to sign and submit this Form.
- ☐ \* I also declare that all the information given herein above is true, correct and complete including the attachments to this form and nothing material has been suppressed
- ☐ \* It is hereby further certified that , a  in practice having membership number  and certificate of practice number  has been engaged to give declaration under section 8(1) or 8(5) and rule 19(3)(b) or rule 20 (2) (b) and such declaration is attached.

\* To be digitally signed by

\* Designation

\* Director identification number of the director; or Membership number of the company secretary; or PAN or DIN of the manager or CEO or CFO or promoter

**Note : Attention is drawn to the provisions of sections 7(5) and 7(6) which, *inter-alia*, provides that furnishing of any false or incorrect particulars of any information or suppression of any information or suppression of any material information shall attract punishment for fraud under section 447. Attention is also drawn to provisions of section 448 and 449 which provide for punishment for false statement and punishment for false evidence respectively.**

Modify

Check Form

Prescrutiny

Submit

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**For office use only:**

eForm Service request number (SRN)

eForm filing date

(DD/MM/YYYY)

**Digital signature of the authorising officer**

This e-Form is hereby approved

This e-Form is hereby rejected

Confirm Submission

Date of signing

(DD/MM/YYYY)