

FORM DT-1

[See rule 3(1)]

Application for the grant of a registration certificate as an importer under the Haryana
Local Area Development Tax Act, 2000

To

The Assessing Authority,
Circle
District

I,..... son ofcarrying on business whose particulars are given below,
hereby apply for registration under section 4 of the Haryana Local Area Development Tax Act, 2000.

1. Name and full postal address of the applicant (if there is a trade name, the trade name shall also be given).
2. Name and address of the Manager of the business, if a Manager has been so appointed.
3. Name and address and status of the person who signs this application (as regards status, state whether proprietor, manager, director, or partner, etc.).
4. Name and full postal address of the Head Office with particulars of building name and number, ward name and number, road name, street name etc. Give Telephone number, Fax number, e-mail address, Internet site address, if any
5. Name and full postal address of all the other places of business in the municipal area or elsewhere in the State with particulars of building name and number, ward name and number, road name, street name, etc., for each place of business (if the space in this column is found to be insufficient, additional sheet may be used and duly signed.)
6. Complete list of godowns in which the goods are stored and address of every such godown.
7. Date of commencement of business and nature of business.
8. Date on which applicant has become liable to pay tax for the first time
9. Particulars of Registration Certificate under the Haryana General Sales Tax Act, 1973, if any.

(i)	Registration Certificate No.....
(ii)	Date of validity.....
10. Estimated annual tax liability under the Act
11. The accounting year followed by the applicant.
12. Whether the applicant is a proprietor, firm, company, society, club, association of persons, Hindu undivided family, or trust, etc. (here give full description.)
13. The total value of purchases/stock receipts of goods in the year preceding that to which the application is submitted.

14. Actual value of purchases/stock receipts of goods in the year upto the date of submission of the application.
15. Amount of registration fee paid with particulars of Receipt No. and date.
16. Amount of fee paid for copies of certificate for the other places of business with particulars of receipts No. and date, challan No. and date, cheque No. and date/name of the Treasury/ Bank etc.
17. Name(s) and address(es) of the proprietors, partners, members, all persons having any interest in the business (additional sheets with the following columns shall be used, if necessary.)

Serial No. (1)	Name in full of each person (2)	Name of father (3)	Age (4)	Permanent address of each person (5)
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Present postal address of each person (6)	Extent of interest of each person in the business (7)	Signature of each person (8)	Name address and signature of witness attesting signature (9)
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DECLARATION

I, son of hereby declare that to the best of my knowledge and belief the information contained in this application given above are true and correct.

Place: Date:	Signature Full Name..... Address Status
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(as given in Column 3)

(For official use by the assessing authority)

Date of receipt of application:
 Nature of order passed by the assessing authority :
 Date of order
 Registration Certificate No., if issued:
 Date of issue of registration certificate:

Signature of Assessing Authority
with date

FORM DT-2
[See rule 3(3)]
Certificate of registration
Registration No.

This is to certify that M/s
whose place of business/Head Office is situated at
has been granted a registration under section 4 of the Haryana Local Area Development Act, 2000, subject to the provisions of the said Act, the rules framed thereunder with following conditions :-

- (1) This certificate should be exhibited at a conspicuous place within the premises of the business.
 - (2) A correct account should be kept of the daily transactions at the place of business or additional business places.
 - (3) The registered importer shall afford all facilities for the checking of his stock and shall, at all reasonable times, produce for inspection accounts or other documents and shall furnish fully and correctly any information in his possession as may be required for the purpose of the Act or these rules by any officer empowered in this behalf.
 - (4) The prescribed statements and returns should be sent to the assessing authority of the circle in the prescribed time.
 - (5) This registration certificate should not be transferred or sold nor should it be amended without the permission of the assessing authority which should be applied for and obtained.
 - (6) All corrections in this certificate should be made and attested by the assessing authority.
 - (7) The registered importer shall be responsible for all the acts of his manager, agent or servant.
2. The registered importer has additional places of business as noted below :-
- (a)
 - (b)
 - (c)
 - (d)
3. This Registration Certificate is valid fromuntil cancelled.
4. The holder of this registration certificate shall be liable to pay tax with effect from(date) and shall file the tax returns and pay tax due according to such returns on quarterly basis so long as he remains liable to pay tax unless directed otherwise under the Act.

Date :

Seal

(Signed)
Assessing Authority

FORM DT-3
[See rule 7(1)]
Return of turnover and tax payable
[To be submitted in duplicate]

Return for the period fromto.....

Personal details

Registration Certificate No.:

Name and full address of the importer:

Computation of liability to pay tax for the return period

Goods

1. Description of goods forming part of turnover (State the main five only)
 - (i)
 - (ii)
 - (iii)
 - (iv)
 - (v)

Item

Amount (In Rs.)

Gross turnover

- 2(a) Opening stock carried forward from the previous period (See 1st proviso to clause (f) of section 5 of the Act):
- (b) Aggregate of value of goods received on entry into a local area:
[See clause (12) of section 2 of the Act]
3. Total of 2(a) and 2(b):

Item

Amount (In Rs.)

Deductions [See Rule 9(1)]

- 4(a) Value of goods specified in Schedule 'A' appended to the Act:
- (b) Value of goods which have, without use or consumption, been delivered outside the local area:
- (c) the value of goods which have been subjected to tax once under the Act, either as such or in some other form including goods in process or processed or manufactured:
- (d) the value of goods on which sales tax has been paid or has become payable to the State, whether in the same form or in some other form including goods in process or processed or manufactured:
- (e) the value of plant, machinery, equipment and tools, brought or received on lease:
- (f) the value of goods left as such or in different form including goods in process or processed or manufactured lying with him in the stock in the local area, except when the certificate of registration issued under the Act is cancelled:

- (g) the value of plant, machinery, equipment and tools capitalised:
- (h) the value of goods used or consumed by the textile industry, leather cloth manufacturing industry in the manufacture of textiles which form part of Additional Duties of Excise (Goods of Special Importance Act, 1957) subject to furnishing of following information: -
- i) description, quantity and value of goods on which exemption is claimed.
 - ii) description, quantity and value of goods manufactured with the use or consumption of goods mentioned in (i) above; and
 - iii) Additional Excise Duty paid, if any, on the manufactured goods.
- (i) Any other deduction claimed under the Act or the Rules (specify the deduction quoting the relevant provision of the Act or the Rules and attach details with the return):

5. Sum of 4(a) to 4(i):

Taxable turnover

6. Value of goods liable to tax
(Item 3 minus item 5):

Tax payable

7. Taxable turnover multiplied by rate of tax applicable under the Act:

Reduction of tax (See Notification No.S.O.118/H.A.13/ 2000/S.11/2000 dated 29.9.2000)

Item	Amount (In Rs.)
8(a) Value of goods manufactured (which are not free from levy of sales tax) whose value is included in 8(c) and which have been sold-	
(i) inside the State:	
(ii) in the course of inter-State trade:	
in a manner so that sales tax is payable on those to the State	
(iii) in the course of export of goods out of India:	

(b) Sum of 8(a)(i) to 8(a)(iii):

(c) Aggregate of value of goods manufactured with the use or consumption of goods whose value is included in item 6;

9. Reduction of tax by formula:

$$\left[\text{Item 6} \times \frac{\text{Item 8(b)}}{\text{Item 8(c)}} \times R \right], \text{ where R is rate of tax}$$

10. Net tax payable (Item 7 minus item 9):

Payment of tax

11.	Tax paid: Sr.No.	Date	Amount(In Rs.),TR No./DD No.	Name of Treasury
		1.		
		2.		
		3.		

12. Balance due, if any (Item 10 minus item 11):

DECLARATION

I, do solemnly declare that to the best of my knowledge and belief the information furnished in the above statement is true and complete.

Place : Signature_____

Date : Full Name_____

Status_____

FORM DT-4

[See rule 8(3) 10(1)]

Notice of assessment and demand under section 6 of the Haryana Local Area Development Tax Act, 2000, and interest and penalties under the Act.

District
Dated

No.....
To

You are hereby informed that during the year you have been assessed/ reassessed to tax /interest/penalty etc. as under: -

Value of goods determined as liable to tax:	Rs.
Tax and interest assessed: -	
A.Tax	Rs.
B.Interest	Rs.
C.Penalty imposed, if any	Rs.

Total (A, B and C)	Rs.
D.Less amount paid already	Rs.
E.Net amount due	Rs.

You are hereby directed to pay the sum of Rs. (in figure) rupees(in words), into appropriate treasury/State Bank of India or its subsidiary on or before (date). and furnish the receipt in proof of payment to this office on before (date)..... failing which the said sum shall be recoverable from you as an arrears of land revenue.

A challan in form DT-7 is enclosed for the purpose.

Signature

(Assessing Authority)

Date

Seal of Assessing Authority

District

FORM DT-5
[See rule 8(3)]
Refund Adjustment Order

Book No.

Voucher No. Refunds

To

.....

.....

1. Certified with reference to the assessment records of the importer (name) bearing registration No. of district for the periods from to that a refund of Rs. (in figures) rupees (in words) is due to (name) under the Haryana Local Area Development Tax Act, 2000.
2. Certified that the tax concerning which this refund is allowed has been credited into the treasury.
3. Certified that no refund order regarding the sum in question has previously been granted and this order of refund has been entered in the original file of assessment under my signatures.
4. This refund will be adjusted towards the amount of tax due from the said importer for the period from to or any subsequent month/quarter.
5. The importer shall attach this order with the return to be furnished by him for the month against which the adjustment is desired.

Signature

Assessing Authority,

District

Dated

Seal of Assessing Authority

FORM DT-6
[See rule 11(1) (iii)]

PART A

To be issued to the person making payment for submission to the assessing authority in support of claim for adjustment, if any

Serial No. ReceiptBook No. Date

1. Name of tax Collection Point/Place of checking
2. Name of owner/Incharge of Goods/Goods Carrier
3. Registration No. of the Goods Carrier
4. Amount paid (infigure and words)
on account of

- (a) tax/security money under the Act.
- (b) penalty/security money under Act.

(Strike out which is not applicable)

5. Name and complete address of the owner/importer-----
on whose behalf money is paid

6. Registration certificate number under the Haryana Local Area Development Tax Act, 2000, of the importer, if any

Signature of the person
Making payment

Signature of the officer
receiving payment

Designation.....

Part B : To be issued to the person making the payment for his record.

Part C : To be retained by the officer issuing the receipt.

Note: - Part B and Part C are similar to correspondence provisions of Part A hence not reproduced.

FORM DT-7
[See rule 11(2)]
CHALLAN
PART-A
(To be retained in the Treasury)

A

Treasur

Sub-Treasury Branch/Subsidiary of the State Bank of India.

Invoice of Tax etc. paid into and credited under the head of the account "0042-Taxes on Goods and Passengers(1) 106-Tax on entry of Goods into Local Area: (3)- Haryana Local Area Development Tax" under the Haryana Local Area Development Tax Act, 2000.

By whom tendered	Name, address of the person with R.C./licence No. on whose behalf money is paid.	Payment on account of Amount
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	Rs
tax according to the returns.	
(ii) tax assessed.	
(iii) interest.	
(iv) penalty.	
(v) composition.	
(vi) registration.	
(vii) licence fee.	
(viii) security.	
(ix) other fees.	
(x) Total.	

Dated the

Certified that all the particulars given above are correct.

*"Development tax clerk"

*"Receive and Grant Receipt

*"Assessing Authority,"

..... District.

Amount received.....

.....
Signature of importer or depositor

Treasury Accountant
Treasury Officer
Sub- Treasury Officer

Seal of assessing authority
State Bank of India

Agent of the Branch/Subsidiary of the

Treasurer

Stamp of the Treasury/Bank

*Not required to be signed by the Development Tax Clerk/assessing authority in case of voluntary payment by an importer or depositor.

Part B: To be returned to the Deputy Excise and Taxation Commissioner incharge of the District.

Part C: To be attached by the importer with the application/return.

Part D: To be retained by the importer.

Note: - Parts B, C and D of ST 7 are similar to Part A Hence not reproduced.

FORM DT-8
[See rule 5(1)(d)]
Bond

Know all men by these presents that I/we(Full Name and address) with registration certificate No., if any,am/are held and firmly bound to the Governor of Haryana (hereinafter referred to as "the Government" which expression shall, unless excluded by or repugnant to the context, include his successor-in-office and assigns) in the sum of Rs. (Rupees) (hereinafter referred to as the said sum) to be paid to the Government on demand, for which payment will and truly to be made. I/we bind myself/ourselves/my/our heirs, executors, administrators and legal representatives by these presents.

Whereas the above bounden has been required by the assessing authority/appellate authority(Name of place) to furnish security for the said sum for the purpose of securing the payment of any amount payable by him/them under the Haryana Local Area Development Tax Act, 2000 (hereinafter referred to as the "Act") and to indemnify the Government against all losses, costs or expenses which the Government, may, in any way, suffer, sustain or pay by reason of the omission, default or failure or insolvency of the above bounden or any person or persons acting under or for him/them to pay the said sum in the manner prescribed under the Act;

Now, the condition of the above written bond is such that if the above bounden, his/their heirs, executors, administrator and legal representatives or any person acting under or for him/them pays the full amount due in the manner prescribed under the Act. Such demand to be in writing and to be served upon the above bounden, his/their heirs, executors, administrators and legal representatives or any other person acting under or for him/them in the manner prescribed under the Act and shall also at all times indemnify and save the Government from all and every loss, cost of expenses which have been or shall or may at any time hereafter during the period in which the above bounden is held liable to pay any sum due under the Act, be caused by reason of any person acting under or for him/them, then this obligation shall be void and be of no effect, otherwise the same shall be and remain in full force and effect and it is hereby further agreed that in the event of the death/partition/disruption/dissolution/winding up or the final cessation of the liability under the Act or the rules thereunder of the above bounden, this bound, shall remain with the aforesaid authority for recovering any sum that may be payable by the above bounden or any loss, cost or expenses that may have been sustained, incurred on insolvency of the above bounden his/their heirs, executors, administrators and legal representatives and which may not have been discovered until after the above bounden's death/partition/disruption/dissolution/winding up or final cessation of his/their liability under the Act or the rules made thereunder:

Provided always that without prejudice to any other right or remedy for recovering any sum due under the Act or loss or damage as aforesaid, it shall be open to the Government to recover the amount payable under this bond as arrears of land revenue.

In witness whereof the said (Full name) has hereunto set his/their hand(s) this
day of signed and delivered by the above named in the presence of witness:

- 1. Signature
- 2. Status

We (1)
(2)

(Name and full address of the sureties) hereby declare ourselves to be sureties for the above bounden and guarantee that he/they shall do and perform all that he/they has/have above undertaken to herein, we hereby bind ourselves jointly and severally to pay the Government the sum of Rs. (Rupees) in which the above bounden has bound himself or such other lesser sum as shall be deemed to be sufficient by the assessing authority to recover any sum payable by the above bounden and remaining unpaid and also to recover any loss, damage, cost of expenses, which the Government may sustain, incur or pay by reasons of such omission, default or failure ;

And we agree that the Government may without prejudice to any other rights or remedies of the Government, recover the said sum from us, jointly and severally, as arrears of land revenue ;

And we also agree that neither of us shall be at liberty to terminate this surety bond except upon giving to the assessing authority six calendar months notice in writing of our intention to do so and our joint and several liability under this bond shall continue in respect of all acts, omissions, defaults, failure and insolvencies on the part of the bounden until the expiration of the said period of six months.

Name, complete address and Signatures of Witnesses:

- 1. Signature
Permanent Address
- 2. Signature
Permanent Address

M.SHANKAR,

Financial Commissioner and Secretary to Government, Haryana,
Prohibition Excise and Taxation Department.