

Form VAT – G1

Registration Certificate under section 11 of the Haryana Value Added Tax Act, 2003

[See rule 11(4), (7) and (9)]

TIN (Tax Identification Number)

0	6									
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DISTRICT

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NAME AND STYLE OF THE BUSINESS

--

PRINCIPAL PLACE OF BUSINESS

--

NATURE OF CONSTITUTION OF BUSINESS

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ADDRESS OF BRANCHES (if any)

(i)	
(ii)	
(iii)	
(iv)	
(v)	

DATE OF LIABILITY

DD	MM	YYYY

DATE OF VALIDITY

DD	MM	YYYY

Description of Goods/ Classes of goods
authorised to be purchased at concessional
rate under sub-section (3) of section (7).

As per annexure
attached

Seal of the Assessing Authority

Signature of the Assessing Authority
_____ District.

Date : _____

Note:- The registration certificate shall be displayed by the dealer at the place of business and it shall be produced on demand by any person exercising authority under the Act and rules.

Form VAT-G2
 [See rule 11(9) and 14(5)]
Register of registered dealers

List of registered dealers of _____ District.

<u>Sr. No.</u>	<u>Name and Address</u>	<u>Name and address of prop./partners</u>	<u>Economic Activity Code</u>
1	2	3	4

<u>Addresses of branches</u>	<u>Particulars of TIN (Tax Identification Number)</u>				
	<u>Number</u>	<u>Date of issue</u>	<u>Date of Liability</u>	<u>Date of Validity</u>	<u>Date of Cancellation</u>
5	6	7	8	9	10

<u>D e t a i l s o f s e c u r i t y</u>		
<u>Amount</u>	<u>Name & Address of sureties with TIN, if connected with any business registered under VAT Act.</u>	<u>Signature of Assessing Authority.</u>
11	12	13

Form VAT – G3
[See rules 28(6) and 29(7)]

Pendency – cum - Institution, Peshi Register and Disposal Register

Part – I

Serial No.	Name & Complete address of the dealer	TIN	Details of yearwise pendency and date of disposal		
			Year	2003-04	2004-05
			Date of first notice		

Note :- (i) At the beginning of this register a list should be prepared of all the pending cases year wise brought forward from the preceding year(s). Fresh cases i.e. those pertaining to the financial year immediately preceding the year during which assessments have to be made and all new cases in which assessments have to be made under section 16 or under section 25 of the Haryana Value Added Tax Act, 2003 should be entered in this register.

(ii) This part will serve as Pendency – cum – Institution Register.

Part – II

Serial No.	Previous date of adjournment, if any	Name and complete address of the assessee	TIN	Assessment Year	Gist of the order of the Taxing Authority	Initials of the Taxing Authority
1	2	3	4	5	6	7

Note : This part will serve as Peshi Register.

Part – III

Demand Number	Type of case	Name and complete address of the assessee	TIN	Tax / interest paid		
				5	6	7
1	2	3	4			

Tax / Interest / Penalty assessed	Demand created / refund allowed	Date of order	Initials of the Taxing Authority	Date of service of order	Details of recovery with DCR No. and date, RAO No. & date	Initials of the official making entry at Sr. Nos. 12 and 13	Gross Turn Over / Taxable Turn Over
8	9	10	11	12	13	14	15

Note: This part will serve as Demand and Disposal Register.

Form VAT - G4
[See rule 29(2), 35(1) and 59(3)]

CASH RECEIPT

To be issued to the person making payment under Haryana Value Added Tax Act., 2003

Book No. _____ Receipt No. _____
Date _____

1 Name of Check Post / Barrier / Place of checking _____

2 Name of owner / incharge of Goods / Goods Carrier _____

3 Registration No. of the Goods Carrier _____

4 Amount Paid (in figures and letters) on account of _____

(a) Tax _____

(b) Advance Tax _____

(c) Penalty/security amount _____

(d) Superdari charges _____

5 Name and complete address of the owner /dealer on whose behalf money paid and TIN, under the Haryana Value Added Tax Act., 2003, if any _____

Signature of the person making the payment.
Designation

Signature of the Officer receiving the payment

Form VAT -G5
Registration Slip for a Casual Trader
[See rule 29(3)]

No.....

Date

1. Name of Casual Trader
2. Permanent Address
3. TIN in the State of permanent address.
4. Place where casual trade is to be conducted in the district.
5. Description of goods proposed to be sold.
6. Period during which sale is to be conducted.
7. Estimated tax liability.
8. Amount of security deposited.
9. Details of Deposit.
10. Serial No.(s) of ST-38/VAT - D3 issued.

TR/VAT- G4 No.....Date.....

Date of issue :.....

Signature of the Assessing Authority

Form VAT- G6
REGISTER OF CASUAL TRADERS
[See rule 29(4)]

Tax Registration No. _____

1. Name of the dealer :
2. Address of permanent place of business. :
3. TIN in the State of registration. :
4. Name of the assessing authority. :
5. Date of commencement of business. :
6. Goods to be sold. :
7. Date of conclusion of business. :
8. Details of declarations in Form VAT - D3 issued/ surrendered un-used:

INWARDS				OUTWARDS			
Issue		Surrender		Issue		Surrender	
Total No.	Serial No.(s)	Total No.	Serial No.(s)	Total No.	Serial No.(s)	Total No.	Serial No.(s)

9. Security.
Deposited Rs. _____ DCR No. _____ Date _____
Refunded Rs. _____ RAO/RPO No. _____ Date _____
10. Assessment completed on _____ Disposal No. _____
11. Tax paid in the State. Rs. _____

Signature of the Assessing Authority
_____ District.

Form VAT - G7
(See rule 36)
DAILY COLLECTION REGISTER

Serial No.	Date	Name and Address of the dealer/ assessee	TIN, if any	Break up of Tax Receipts		
				Voluntary Tax	Others	Total
1	2	3	4	5	6	7

Note :-

Serial No. to be started from 01 for each day.

Form VAT - G 8
[See rule - 37 and 39 (2)]

RETURNS, DEMAND AND COLLECTION REGISTER

Name and address of the dealer

TIN

A.Year	Ist Quarter						IInd Quarter					
	(a)						(b)					
	VAT Act.			CST Act.			VAT Act.			CST Act.		
	GTO											
	TTO											
	Tax Payable											
	Tax Paid											
Details of Payment	Amount	DCR/RAO		Amount	DCR/RAO		Amount	DCR/RAO		Amount	DCR/RAO	
		No.	Date		No.	Date		No.	Date		No.	Date
A.Year	IIIrd Quarter						IV Quarter					
	(c)						(d)					
	VAT Act.			CST Act.			VAT Act.			CST Act.		
	GTO											
	TTO											
	Tax Payable											
	Tax Paid											
Details of Payment	Amount	DCR/RAO		Amount	DCR/RAO		Amount	DCR/RAO		Amount	DCR/RAO	
		No.	Date		No.	Date		No.	Date		No.	Date

Assessment details (i) GTO (ii) VAT Demand No. Date Amount (paid vide DCR No. Dated) (iii) CST Demand No. Date Amount (paid vide DCR No. Dated)

Name of the Assessing Authority _____

Signature

Duplicate for Office Record

Original for the Dealer

Form VAT - G9

[See rule 35(2)41(4) and 43(1)]

Refund Adjustment order

Voucher No. _____

Date _____

1 Name of dealer or person to whom issued _____

2 TIN (In case of dealer registered under the Act.) _____

3 Amount of refund due

(Rupees _____)

4 Date of order quantifying the refund amount. _____

5 Details of amount deducted, if any on account of any demand outstanding against the applicant

Amount	Demand No.and Date	Voluntary Tax for the period

6 Net refundable amount in figures and words (3 – 5)

(In Words _____)

(In Figures _____)

Signature and Stamp of Receiving Dealer

Signature and Stamp of issuing Officer

Date _____

Date _____

Part – II (Endorsement)

Certified that the above refund adjustment order has been endorsed by me/us to M/s _____ Address _____ who is registered under the Haryana Value Added Tax Act., 2003 with TIN _____

Signature and Stamp of the Dealer to whom endorsed

Signature and Stamp of Receiving Dealer

Date _____

Date _____

Part – III

This refund adjustment order is submitted for adjustment against

(a) my/our tax liability for the period _____

(b) Tax payable against additional demand created vide order dated _____ by Sh. _____ AETO/ETO/DETC for the year _____

Adjustment allowed. Necessary entry has been made in register VAT - G11.

Signature

Signature of District in-charge with Stamp

Refund Clerk

Date -----

Signature and Stamp of the Dealer who submitted the RAO for adjustment

Date _____

Form VAT - G10
[See rule 35(2) and 44(3)]
Interest Payment Order
COUNTER FOIL

Book No.....

Voucher No.

Interest on Delayed Refund

Order for payment of interest on delayed refund under the Haryana Value Added Tax Act, 2003.

Interest on delayed refund payable to M/s. /Sh..... TIN(if any)

Date of order directing the payment of interest on delayed refund.....

Amount of delayed refund on which interest is claimed or payable Rs.....

Amount of interest to be paid on delayed refund Rs.....

The amount is debit to head "2040-Taxes on Sales, Trade etc."

Date

Signature

Designation

Signature of the recipient of the voucher
with name and status

Date :.....

Date of encashment in the Government Treasury

Book No.....

Voucher No.....

Interest on delayed Refund

Order for payment of interest on delayed refund under the Haryana Value Added Tax Act, 2003 payable at the Government Treasury within three months of the date of issue.

To

The Treasury Officer
.....

- (1) Certified that with reference to the assessment/ appeal record of M/s. / Sh..... bearing TIN(if any)..... for the period from 20.... to20.... an amount of Rs..... is/was required to be refunded to the above mentioned dealer/person.
- (2) Certified that the payment of the said refund was delayed for the period..... and that the dealer has claimed/is entitled to interest under rule 44 (3) of the Haryana Value Added Tax Rules, 2003 for the delay in granting the refund.
- (3) Certified that the dealer is entitled to Rs..... as interest on the delayed refund and that no order for the payment of interest has previously been granted and that this order for payment of interest has been entered in the original file of assessment under my signatures.

Signature.....

Designation

Date

Date of encashment in Government Treasury

Place

Pay Rupees..... Only

The day of.....20

Signature

Treasury Officer

Received Payment of Rs.....

Signature of Claimant or his agent.....

Date:.....

Form VAT - G 12

[See rule 17(20)]

Register of declaration forms VAT - D1 and VAT – D2 to be maintained by Assessing Authority

Part – I

(Register of declaration Form VAT – D1)

Name and designation of the officer maintaining the register _____

Page No.
TIN _____

Name and complete address of the dealer _____

Serial Number	Date of Issue	Issue		Signature of clerk making entries with date	Signature of Assessing Authority
		Quantity	Serial Number(s)		

Part – II

(Register of declaration form VAT – D2)

Name and designation of the officer maintaining the register _____

Page No.

Name and complete address of the dealer _____

TIN _____

Serial Number	Date of Issue	Issue		Signature of clerk making entries with date	Signature of Assessing Authority
		Quantity	Serial Number(s)		

Form VAT –G 14

[See rule 69(2)]

Entitlement Certificate under rule 69 of the Haryana Value Added Tax Rules, 2003

Entitlement Certificate No. _____

1. It is hereby certified that the industrial unit in the name and style of M/s _____ situated at _____ (place) having TIN _____ Haryana Value Added Tax Act, 2003, and holding exemption certificate number _____ dated _____ under rule *28(A)/ *28(B) of the 1975 Rules is entitled to tax deferment in accordance with the provisions of rule 69 of the Haryana Value Added Tax Rules, 2003, for the period from 01.04.2003 to _____, subject to renewal from year to year.
2. This Certificate shall be deemed to have been cancelled from the date on which cumulative tax deferment of the industrial unit first exceeds Rs. _____.
3. Subject to the provisions of rule 69 of the Haryana Value Added Tax Rules, 2003, this certificate is valid for the period:

From to Date of renewal

Quantum/ Extent of tax deferment

Signature of the issuing authority

Signature, name and status of the holder/ authorized signatory of the unit

Ist year - 30th June

2nd year - 30th June

4. In case of cancellation/ withdrawal of the entitlement certificate, the unit shall be liable to make payment of tax benefit availed of by it in accordance with the provisions of rule 69 of the Haryana Value Added Tax Rules, 2003 and rule *28 –A / *28 – B of 1975 Rules.
5. This certificate is entered at serial number _____ page number _____ of the register in Form VAT – G16(Part I).

Signature of the Deputy. Excise and Taxation Commissioner

Date of issue

Name

Place

District

(* Strike out whichever is not applicable)

Form VAT –G 15

[See rule 69(2)]

Revised Entitlement Certificate under rule 69 of the Haryana Value Added Tax Rules, 2003

Revised Entitlement Certificate No. _____

1. It is hereby certified that the industrial unit in the name and style of M/s _____ situated at _____ (place) having TIN _____ under Haryana Value Added Tax Act, 2003, and holding entitlement certificate number _____ dated _____ under rule 28-C of 1975 Rules is entitled to tax deferment in accordance with the provisions of rule 69 of the Haryana Value Added Tax Rules, 2003, for the period from 01.04.2003 to _____, subject to renewal from year to year.
2. This Certificate shall be deemed to have been cancelled from the date on which cumulative tax deferment of the industrial unit first exceeds Rs. _____.
3. Subject to the provisions of rule 69 of the Haryana Value Added Tax Rules, 2003, this certificate is valid for the period:

From to Date of renewal	Quantum/ Extent of tax deferment	Signature of the issuing authority	Signature, name and status of the holder/ authorized signatory of the unit
Ist year - 30 th June			
2 nd year - 30 th June			

4. In case of cancellation/ withdrawal of the entitlement certificate, the unit shall be liable to make payment of tax benefit availed of by it in accordance with the provisions of rule 69 of the Haryana Value Added Tax Rules, 2003 and rule 28-C of 1975 Rules.
5. This certificate is entered at serial number _____ page number _____ of the register in Form VAT – G16 (Part II).

Date of issue

Place

Signature of the Deputy Excise and Taxation Commissioner

Name

District

(* Strike out whichever is not applicable)

VAT - G16

[See rule 69(3)]

(Part I)

Register showing the particulars of the industrial units opting to change over from benefit of tax exemption to tax deferment for which entitlement certificate is issued.										
Serial No.	Name and complete address of the industrial unit	TIN	Product Mix	Details regarding Exemption Certificate issued under 1975 Rules.						
1	2	3	4	5						
				Number and Date	Whether tax exemption under rule 28-A or 28-B	Total extent of benefit	Period	Benefit availed upto 31.03.2003	Balance amount of benefit available as on 1.04.2003	Balance period
				a	b	c	d	e	f	g
6. Details regarding Entitlement Certificate issued under Rule 69										
Amount for which entitlement certificate issued				Period		Date of issue		Renewal period		Date of renewal
								From	To	
a				B		c		d		
Signature of Deputy Excise and Taxation Commissioner			Year wise amount of deferment availed		Signature of the Assessing Authority			Observation of the Deputy Excise and Taxation Commissioner		
7			8		9			10		

VAT - G16

[See rule 69(3)]

(Part II)

Register showing the particulars of the industrial units opting to change over from benefit of tax concession to tax deferment for which revised entitlement certificate is issued.										
Serial No.	Name and complete address of the industrial unit	TIN	Product Mix	Details regarding Entitlement Certificate issued under 1975 Rules.						
1	2	3	4	5						
				Number and Date	Total extent of benefit	Period	Benefit availed upto 31.03.2003	Balance amount of benefit available as on 1.04.2003	Balance period	
				a	b	c	d	e	f	
6. Details regarding Revised Entitlement Certificate issued under Rule 69										
Amount for which revised entitlement certificate issued				Period		Date of issue		Renewal period		Date of renewal
								From	To	
A				b		c		d		
Signature of Deputy Excise and Taxation Commissioner			Year wise amount of deferment availed		Signature of the Assessing Authority			Observation of the Deputy Excise and Taxation Commissioner		
7			8		9			10		