





<b>R9.1</b> Adjusted against liability under Local Act																				
<b>R9.2</b> Balance carried forward to next tax period																				

R10 Year-wise details of pending forms/ declarations.	Year (quarter wise for the last four years completed and upto the current quarter)	Sale against		Amount of Total Sale	Amount of Forms/Declarations received	Amount of Forms/Declarations Pending	Tax rate wise break up of missing forms		Amount paid on account of missing forms	
							Tax Rate (DVA T)	Amount	Tax	Interest
		'C' Form (Excluding sale in transit against E1/E2)								
		'F' Form								
		'H' Form								
		'I' Form								
		C + E1/E2	C Form							
			E1/E2 Form							

R 11. Utilisation Account of Declaration Forms issued in Advance before filing of the tax return									
Return Period – (Quarter and Year)	Type of Form	Date of Issue of Advance Form	Advance Form Number	Name, address & RC No. of Seller	Amount for which form was issued	Item description with classification code	Invoice Number & Date	Date of issue to Selling Dealer/ Consigner	Amount for which form was utilised
(To be auto-generated by the system)						(To be filled by the dealer)			
1	2	3	4	5	6	7	8	9	10

**R12. Verification**  
 I/We \_\_\_\_\_ hereby solemnly affirm and declare that the information given hereinabove is true and correct to the best of my/our knowledge and belief and nothing has been concealed there from.

Signature of Authorised Signatory \_\_\_\_\_  
 Full Name (first name, middle, surname) \_\_\_\_\_

Designation/Status \_\_\_\_\_

Place																				
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Date								
	Day	Month	Year					

#### **INSTRUCTIONS FOR FILLING OF FORM 1**

1. Please complete all the applicable fields in the Form 1 and leave other fields blank.
2. Copies of 'C' Portion of the Challan shall be attached to the Return Verification Form DVAT-56, wherever applicable, without which the Return would be treated as incomplete.
3. All figures should be rounded off to the nearest rupee.
4. The value of goods returned for sales made during the current tax period should be shown in R5 and the amount of tax on value of sold goods returned under CST Act, for the previous tax periods, but not older than six months, should be reflected in R7.9.
5. Sale against H Forms under section 5(3) under the Central Sales Tax Act should be reported in R6.1(3). The sales made against H Form by a Delhi dealer to the Exporter in Delhi should be reported in Form DVAT-16."

By order and in the name of the Lt. Governor  
of the National Capital Territory of Delhi,

**(H.P. Sharma)**  
**Dy. Secretary (Infra)**

No.F.3(16)/Fin.(Rev-I)/2013-14/dsVI/787

Dated the 20.09.2013

Copy forwarded for information to:-

1. The Principal Secretary (GAD), Government of NCT of Delhi in duplicate with the request to publish the notification in Delhi Gazette Part-IV (extraordinary) in today's date.
2. The Principal Secretary to the Hon'ble Lieutenant Governor, Delhi.
3. The Principal Secretary to the Hon'ble Chief Minister, Government of NCT of Delhi, Delhi Sachivalaya, I.P. Estate, New Delhi.
4. The Principal Secretary (Finance), Government of NCT of Delhi, Delhi Sachivalaya, I.P. Estate, New Delhi.
5. The Commissioner, Value Added Tax, Vyapar Bhawan, I.P. Estate, New Delhi.
6. The Secretary to Finance Minister, Government of NCT of Delhi, Delhi Sachivalaya, New Delhi .
7. The P.A. to the Leader of Opposition, 29, Delhi Legislative Assembly, Old Secretariat, Delhi.
8. The Additional Secretary (Law), Government of NCT of Delhi, Delhi Sachivalaya, I.P. Estate, New Delhi.
9. OSD to Chief Secretary, Government of NCT of Delhi, Delhi Sachivalaya, I.P. Estate, New Delhi.
10. The Registrar, Delhi Value Added Tax Appellate Tribunal, Vyapar Bhawan, I.P. Estate, New Delhi.
11. VAT Officer (Policy), Department of Trade and Taxes, Government of NCT of Delhi, Vyapar Bhawan, New Delhi.
12. Programmer (EDP) for uploading the notification on the website of the department.
13. Guard File.

**(H.P. Sharma)**  
**Dy. Secretary (Infra)**