

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
OFFICE OF THE COMMISSIONER VALUE ADDED TAX
DEPARTMENT OF TRADE AND TAXES
VYAPAR BHAWAN, I.P. ESTATE, NEW DELHI-110 002.
(OPERATIONS BRANCH)
CORRIGENDUM

SUB:- ARRANGEMENTS FOR RECEIPT AND MOVEMENT OF
QUARTERLY RETURNS IN SEPTEMBER, 2010.

In partial modification of the circular dated 20-10-2010 the following arrangements have been made to facilitate the filing of quarterly returns for the quarter ending September, 2010.

1. Hard copy of the returns filed online in electronic form for the Quarter ending 30-09-2010 (REFUND AS WELL AS NON-REFUND) will be accepted at the Special Setup Front Office Extension counters on the respective floors on 28-10-2010, 29-10-10 and 30-10-10. The timings shall be 10-30A.M. to 6-00P.M. with observance of half an hour lunch break from 1.30 P.M. to 2.00P.M. The staff arrangements for acceptance of quarterly returns floor wise are to be made by respective Zonal Incharge. However on 28-10-2010 the returns shall be accepted. from 10.30 a.m. to 1.30 p.m. only, due to observance of half day holiday on account of **Phool Walo Ki Sair**.
2. **Date and numbering** stamps for floor wise receipts will be issued to ward In-Charges by **Front Office** in the afternoon of 27-10-2010.
3. **Zonal Incharges** must ensure that no Manual Return which has not been filed online shall be accepted.
4. This issues with the prior approval of Commissioner, Trade and Taxes.


(S.K. SINGH)

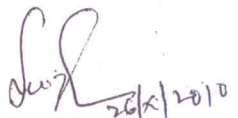
ADDITIONAL COMMISSIONER (OPERATIONS)

No. 572

Date: 26/10/10

Copy for information and necessary action to :-

1. All Spl. Commissioners
2. All Zonal Addl. Commissioners
3. Addl. Commissioner (Operations)
4. Jt. Commissioner (TPS)
5. Jt. Commissioner (Facilitate Management) with the request to provide necessary logistics and materials for the Front office and the Front office Extension.
6. P.S. to Commissioner, VAT.
7. All VATOs/AVATOs/VATIs of all wards of operations through concerned Zonal Incharge.
8. All VATOs/AVATOs, in Front Office.
9. System Analyst
10. VATO (Policy)
11. President, Value Added Tax/Sales Tax Bar Association.
12. Guard File.


(S.K. SINGH)

ADDITIONAL COMMISSIONER (OPERATIONS)